



www.cmshoals.org

Field Trip Reservation Form

*Your reservation will be final when your deposit and this form are received. This reservation agreement must be filled out and signed below.
Mail to the Children's Museum Shoals no later than 2 weeks prior to trip.*

Contact Information:

Today's Date _____ School/ Organization _____

Address _____ City _____ St _____ Zip _____

School Principal/ Administrator _____ Teacher _____

Email _____ School Phone _____ Cell _____

Field trips can accommodate a minimum of 10 and a max of 30 per group. Field trips can be scheduled Wednesday-Friday 10:00 am- 2:30 pm

Grade level and/or age attending _____ Number of Students _____

Date Preferences: First choice date _____ Second choice date _____

Time Preference: _____ 10:00 am - 11:30 am _____ 11:30 am - 1:00 pm _____ 1:00 pm - 2:30 pm
(Please arrive 5-10 minutes early for check in)

Cost per child:

\$9.00 per child

Adults/Parents \$5

Teachers/Aides/School Personnel-Free

***Siblings cannot be part of your group if not part of the class and museum membership cannot be used for field trip.**

Method of transportation (# if known) _____ Personal vehicles _____ Vans _____ Buses

Cancellation & Change Policy:

A deposit of \$4.00 per student is due 2 weeks before your visit. If CMS does not receive your deposit, your reservation may be cancelled. Remainder of admission fee will be required upon day of field trip. Deposits will not be returned if cancelled, however can be applied to re-schedule field trip within one year.

____ I (the teacher) have read and understand the payment/cancellation policies.

Teacher Name (please print) _____ Teacher Signature _____ Date _____

____ I (the principal or director) have read and understand the payment, cancellation/policies.

Principal/Director Name (please print) _____ Principal/Director Signature _____ Date _____

Please contact our CMS education coordinator to schedule a field trip.

Judy Ennis

256-284-7107

j.ennis.cms@gmail.com

Please mail this form to:

Children's Museum Shoals
2810 Darby Drive
Florence, AL 35630